



## Grant Application Form

for Schools, Clubs, Organisations and Individuals requesting financial grants for educational purposes

**(Please refer to the Guidance Notes)**

(1) NAME OF SCHOOL, ORGANISATION, CLUB,  
INDIVIDUAL:

(2) ADDRESS OF  
CONTACT:

Postcode:

(3) NAME OF INDIVIDUAL DEALING WITH THE  
PROJECT:

Telephone No:

Mobile:

Best time to  
Contact:

Email:

(4) REGISTERED CHARITY: Yes / No Reg Charity No:

(5) BRIEF DESCRIPTION OF THE PROJECT AND WHAT A GRANT FROM THE INSTITUTE WOULD BE EXPENDED ON (please continue on a separate page if necessary)

(6) TOTAL COST OF YOUR PROJECT: *(Please provide a breakdown)*

(7) AMOUNT OF GRANT YOU ARE APPLYING FOR:

(8) FROM WHAT OTHER SOURCES ARE YOU OBTAINING FUNDING?

(9) WHEN DO YOU REQUIRE THE FUNDING BY?

(10) PLEASE SUPPLY AS MUCH ADDITIONAL INFORMATION AS POSSIBLE ABOUT THE PROJECT BELOW, TO ASSIST THE TRUSTEES IN THEIR DECISION-MAKING.

(11) Applicant  
Signature: Position:  
Name (print): Date:

(12) Signature  
of Head of  
Institute \* Position:

*\*(See Guidance Note No 4 over the page)*

Name (print): Date:

**PLEASE RETURN THIS APPLICATION FORM DULY COMPLETED TO:**

The Secretary, Skipton Mechanics' Institute,  
Mr R. Bellfield, c/o The Skipton Academy, Gargrave Road, Skipton, North Yorks BD23 1UQ

or by email to [r.bellfield@theskiptonacademy.co.uk](mailto:r.bellfield@theskiptonacademy.co.uk)

**Additional Information**

# SKIPTON MECHANICS' INSTITUTE

Registered Charity No. 529116

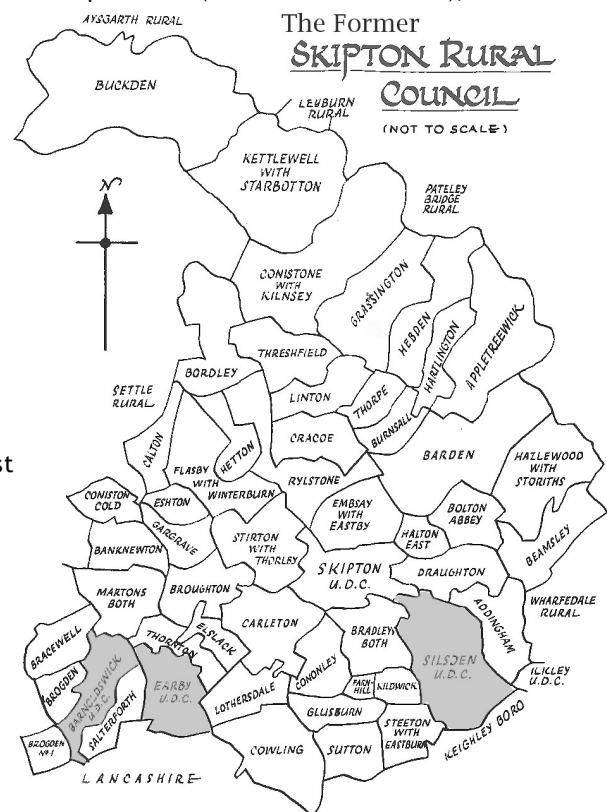
## Guidance Notes for completion of Grant Application Form

These notes are designed to help applicants to determine whether their application meets the objectives of the Skipton Mechanics' Institute:

- The objectives of the Trust are:
  - The encouragement and assistance of local clubs, organisations and associations, schools and colleges, located within the Area of Benefit\*, in the pursuance of studies, or the public performances of, or lectures or exhibitions relating to, science literature and the arts;
  - The promotion of and assistance with the education (including further education) of pupils or past pupils of any school or college in the area of benefit and who are (or whose parents are) resident within the area of benefit;
  - The assistance of any local organisation or association undertaking any form of activity or recreation for young people in the area of benefit;
  - To make financial grants for such of the above purposes as shall be of a charitable or educational nature.
- The "Area of Benefit" means the former Skipton Urban and Rural District Council (see below).
- The Trust supports the costs of an idea or project but does not contribute towards building, construction or maintenance.
- If the request relates to "promotion of and assistance with the education of pupils or past pupils of any school or college in the Area of Benefit", please also include the signature of your current or future Head of Institution at Section 12.
- Where a grant is made relating to a **group, institution or organisation**, the group, institution or organisation agrees to participate in the issue of a press release regarding the project or activity.
- Where a grant is made relating to an **individual**, the individual agrees, if appropriate, to participate in the issue of a press release regarding the award.

\* **AREA OF BENEFIT:** Applicants must be based or reside in the former Skipton UDC (Urban District Council), or a Parish of the former Skipton Rural Council, as listed below:

Addingham	Farnhill
Appletreewick	Flasby with Winterburn
Bank Newton	Gargrave
Barden	Glusburn
Beamsley	Grassington
Bolton Abbey	Halton East
Bordley	Hartlington
Brogden	Hazlewood with Storiths
Bracewell	Hebden
Bradley	Hetton
Broughton	Kettlewell with Starbottom
Buckden	Kildwick
Burnsall	Linton
Calton	Lothersdale
Carleton	Martons Both (ie, West and East Marton)
Coniston Cold	Rylstone
Conistone with Kilnsey	Salterforth
Cononley	Steepton with Eastburn
Cowling	Stirton with Thorlby
Cracoe	Sutton
Draughton	Thornton-in-Craven
Elsack	Thorpe
Embsay with Eastby	Threshfield
Eshton	



*Note: The Urban District Councils (UDCs) of Barnoldswick, Earby and Silsden are not included within the Area of Benefit*